## How to set up your own blog using blogger

## How do I create a blog?

- 1. Go to www.blogger.com. Click on the arrow with the words "Create your blog now."
- 2. **Create an account**. Fill in the five boxes. Ideally your "user name" should be your actual name so we can reference your work. Choose any password. Be sure to keep your username, email that you use and password in a safe place. Click on the box beside 'I accept terms and conditions." Then click "Continue."
- 3. **Name your blog**. Think about what you would like to title your blog. "Blog Title" can be anything. For the "Blog address" please put your first name, followed by "kingdomsigns" (e.g. Steve Taylor would be http://stevekingdomsigns.blogspot.com). Complete "Word Verification" by typing the numbers you see into the box. Then click "Continue."
- 4. **Choose your own template**. There are 12 different design options for your blog. Click on one and then click "Continue."

## So how do I start posting (putting words onto my blog)?

- 1. Click "Start posting." Click on the "settings tab" and in the box titled "description" fill out a description for your blog. Be creative here, and think of something unique you hope to bring to our project. Scroll to the bottom and click "Save settings."
- 2. Select under the settings tab "comments" and allow "anyone" to publish comments on your blog. This way we know that anyone in the church can comment on your site. Scroll to the bottom and click "Save settings." (Spam through comments is highly unlikely, but if it becomes a problem, can easily be fixed. Just let me know).
- 3. Next select under the settings tab "archiving" switch the frequency to "no archiving." This is important for us to keep all the weeks and posts organized. Click "Save settings."
- 4. Now that you are all done with the administrative stuff, it's time to do your first post.
- 5. As a first post, why not provide a brief intro to yourself. Click "Posting". Write a title. Then in the big window, write about who you are, why you might want to do this project, what excites you and what scares you. Hit "Publish Post" and what you write goes onto the internet.
- 6. Click on the tab "view blog" to see what you wrote. If it works, then copy the URL in the address bar and email your address to Steve Taylor. He will then add it both to the church website (<u>www.opawa.org.nz</u>) and to his website (www.emergentkiwi.org.nz), and thus others in the church can keep track of you and what you might be experiencing and learning.